



# NEWLOTHROP AREA PUBLIC SCHOOLS

## **-POSTING-**

### **Substitute Aides**

**August 28, 2023**

#### **Position Detail**

- The following areas are where our building utilizes substitute aide coverage:
  - Cafeteria/Playground
  - Classroom support, which sometimes includes study hall or lab supervision
  - One-on-one with students who have aides for supports
  - Preschool aide
  - Computer Lab
  - Library
  - Latchkey

Interested parties should indicate their area of interest when applying.

#### **Qualifications**

- High school diploma and college credits preferred
- Experience working with children
- Current CPR and First Aid preferred
- Fingerprinting and drug testing clearance
- FIA child abuse/neglect clearance
- Ability to exercise good judgment in all situations
- Sense of responsibility, dependability, and promptness
- Upbeat personality with a team player attitude
- Positive image as a loyal representative of New Lothrop Area Public Schools

#### **Pay Rate:**

- Minimum Wage

Interested candidates should forward a resume and letter of interest to:

[kgreen@newlothrop.k12.mi.us](mailto:kgreen@newlothrop.k12.mi.us)

Or via mail to;

New Lothrop Area Public Schools  
Attn: Kelly Green, Executive Assistant  
P.O. Box 339  
New Lothrop, MI 48460

**Deadline:** On-going